

# HUNTON & WILLIAMS

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October 10, 1990

## PRIVILEGED & CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION

Ms. Patsy Kei  
International Cost Accounting  
Philip Morris International Inc.  
Post Office Box 26603  
Richmond, Virginia 23261

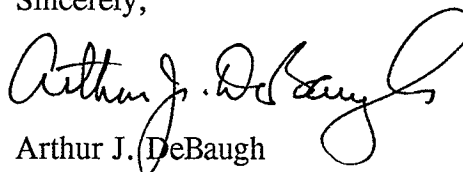
### Records Retention Schedule Comment Forms

Dear Ms. Kei:

As the October 1st deadline for the return of records retention schedule Comment Forms has passed, Bradley Brooks has asked me to write you requesting the return of the Comment Form for the Finance -- International Cost Accounting (Richmond) retention schedule by Monday, October 15, 1990.

Should you have any questions, please do not hesitate to contact me at 919-899-3061.

Sincerely,

  
Arthur J. DeBaugh

630/6145

cc: Bradley B. Brooks, Esquire

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